

ASSOCIATE STAFF RECRUITING/HIRING

Notices of associate staff vacancies shall be posted in accordance with the current staff handbook. All notices of vacancies shall list the essential functions of the position.

The District Administrator shall appoint associate staff members subject to approval by the Board. Persons recommended for employment shall meet the qualifications established by law and by the Board for the type of position for which the recommendation is made and shall be able to perform the essential functions of the position. When appointing staff, the District Administrator and Board shall take into consideration the candidate's training and work experience related to the position.

All persons employed by the Board shall complete the necessary employment forms required by state and federal laws and regulations.

A former employee of the District seeking re-employment with the district must apply for the position in the same manner as any other candidate.

LEGAL REF.: Americans with Disabilities Act of 1990
Sections 111.31 - 111.39 Wisconsin Statutes

CROSS REF.: 511, Equal Employment Opportunities
532, Staff Contracts
Associate Staff Handbook

APPROVED: February 19, 1996
February 16, 2015